

المدرسة الإنجليزية الحديثة THE ENGLISH MODERN SCHOOL AL WAKRA CAMPUS

CAMBRIDGE
CURRICULUM

Building No. 66, Umm Al Hool St. / Tel.: 44173494 / 44111911
Email: office@emswakra.net . Website: www.emswakra.net
ص. ب.: 875، النوحة - قطر . تليفون: 44111911 / 44173494

ADMISSION PROCEDURE

ADMISSION

The English Modern School is a privately owned school that offers an international curriculum. Students are admitted to EMS regardless of race, gender, nationality or religion provided they meet all the admission requirements as outlined in this policy. Applications for admission are accepted throughout the year and EMS seeks to accept all students who apply and meet the requirements, provided seats are available.

Note: The receipt and filling of the application form does NOT secure a student's acceptance into EMS – which is subject to seats availability and the candidate meeting the admission requirements.

SIBLINGS ADMISSION

All students applying to The English Modern School are selected according to the screening process which corresponds to their grade level.

Siblings of EMS students including those from Al Wakra Campus have priority over other applicants.

An admission period only for EMS students' siblings is scheduled before admission is open to other students. Once the initial sibling registration period is over, all students will be given equal opportunity for admission.

WAITING LIST

EMS seeks to accept all students who apply and meet the requirements, provided seats are available. Where seats are not available, applicants who meet the requirements are placed on the waiting list, after the parents sign the Waiting List Acknowledgment Form.

EMS strives to implement a transparent, student-centred and equitable policy with regards to the waiting list. While all efforts are made to accommodate parents and students, unfortunately the school cannot offer a seat to all accepted students, due to resource constraints.

Siblings of EMS students who qualify and are on the waiting list will receive first priority; thereafter, students on the waiting list are placed based on a first come first serve basis.

SPECIAL CONSIDERATIONS

All students are eligible for admission if it is believed that the school can meet their physical, emotional, social and academic needs.

Suspected Learning Difficulties/Disabilities: While some students might not show evidence of learning difficulties/disabilities during the initial admission process, the school reserves the right to review the initial placement should there be new evidence of suspected learning difficulties/disabilities. In such instances, parents might be required to consult with a specialist for a formal assessment of the child. If the school feels it is in the child's best interest to be moved to a specialized establishment, parents will be asked to make necessary arrangements which will avail their child to such services.

CANCELLATION OF ADMISSION

The School reserves the right to verify any information supplied and to require further evidence as necessary. Where fraudulent, deliberately misleading, incorrect or incomplete information has been supplied and that information has led to a seat being offered which would not otherwise have been offered, the School reserves the right to withdraw/cancel the admission.



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PLACEMENT CRITERIA:

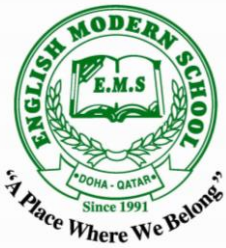
Placement in all classes will be made by the corresponding Admission Committee, on the basis of the student's age, his/her academic and behavioural reports for the previous two years; and his/her performance on the entrance assessment. The initial placement is tentative and the school may re-assess the student's placement if necessary. In such an instance, the parents will be notified and thorough class observation and additional testing will take place to determine the best course of action – one which will be best suited to the student's abilities and developmental, cognitive, academic and intellectual levels.

Accepted students from KG1 to Year 2 will be placed in a year group according to their age. Applications of students whose date of birth falls between September 2 and September 30 will be closely reviewed by the Admission Committee to reach the most appropriate student-centred decision, taking into consideration the child's abilities, developmental, cognitive, academic and intellectual levels, performance during entrance assessment, interview, previous academic records and overall readiness.

Date of Birth		Level	Division and Programme
From	To		
September 1, 2009	August 31, 2010	KG 1	ECE: Early Childhood Education
September 1, 2008	August 31, 2009	KG 2	
September 1, 2007	August 31, 2008	Year 1	
September 1, 2006	August 31, 2007	Year 2	Primary School (Cambridge International Primary Programme)

Accepted students from Year 3 to Year 6 will be placed in the year group that is subsequent to their last academic year – provided they pass the entrance assessment and fulfil the admission requirements.

Level	Requirement	Division and Programme
Year 3 to 6	Successfully completed previous academic year and passed entrance assessment	Primary School (Cambridge International Primary Programme)



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SCREENING PROCESS

All students applying to The English Modern School are selected according to the screening process which corresponds to their grade level.

Applicants for KG 1 and KG 2

- The school will arrange a prospective parent meeting accordingly.
- Developmental assessment interviews are conducted on Thursday during the week for ECE.
- Results are announced within a week of the interview.

Applicants for Year 1 to Year 6

- English and Mathematics assessments are conducted by appointment on the first Saturday of every month from 09:00 – 12:00.
- Results are announced within a week of the completed assessments.
- The student will then be interviewed by the Primary School administration.

Requirements: Students are expected to score a minimum of 50% on the Mathematics assessment and achieve grade level on the reading and comprehension assessment. They must also meet all other admission criteria – subject to seats availability.



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APPLICATION PROCESS

Application forms may be downloaded from the school website or collected at the Admissions Office of The English Modern School. The application form must be completed and submitted along with all required documents to the school's Admission Officer.

ADMISSION REQUIREMENTS

Applicants are asked to complete the enclosed application form and attach to it the required documentation listed below – application will not be accepted unless all requested documents are submitted:

- Copy of Student's Passport
- Copy of father/guardian Passport and Residence Permit
- 4 photos passport size
- Copy of Residency and ID (for non-Qatari students)
- Copy of Birth Certificate
- Copy of Health Record
- Original academic and behavioural reports from the previous two years (official English translation required)
- MOEHE equivalency for students coming from outside of Qatar
- Reference letter from previous school/nursery (official English translation required)
- Initial assessment screening (Year 1 to Year 6)
- Test Fee
- KG1 and KG2 Entrance Test
- English and Mathematics exams (Year 1 to Year 6)
- Application fee

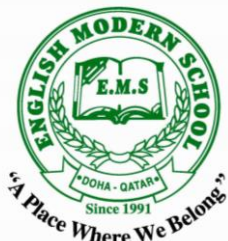
Note: as per the MOEHE requirements, students with no RP will not be accepted in class. Admission will be finalized upon submission of RP copy.

THE PROCEDURE FOR ADMISSION SHALL BE AS FOLLOWS

1. The application form and all required documents are submitted to the Admission Office.
2. An assessment date will be set for the applicant.
3. The admission assessments and interview will take place at the school. The assessment for Year 2 to Year 6 will include English Literacy components (vocabulary, reading comprehension, spelling and writing) and Mathematics components (numeracy, operation, algebra and geometry).
4. Results will be announced to parents by phone a week after the assessment; parents will have 48 hours to pay the school's cashier to secure their child's seat. The offered seat will not be reserved after this period.

When there is any concern about the suitability of an applicant, the potential of the applicant shall be determined in light of the following:

- a. academic and behavioural reports from the previous two years;
- b. continuity of previous education;
- c. scope of educational experience;
- d. evidence of emotional stability or maturity;
- e. results from previous tests or EMS placement assessments;
- f. former teacher and/or administrator comments;
- g. references



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SCHOOL FEES

YEAR GROUP	TERM 1 (QR)	TERM 2 (QR)	TERM 3 (QR)	EXTRA FEES (QR)	TOTAL FEES PER YEAR
KG1	7566	7566	7566	512	23210
KG2	7566	7566	7566	512	23210
YEAR 1 -3	7566	7566	7566	1137	23835
YEAR 4 - 6	7566	7566	7566	2275	24973

REGISTRATION FEE	1137
BUS FEE PER TERM	2275
SEAT RESERVATION	2275

Extra Fees will cover the cost of:

1. Stationery
2. Books
3. Classroom Resources
4. Materials used throughout the year
5. Activities
6. Trips and outings
7. Registration Fee and Seat Reservation

Parents wishing to enrol their child have to submit the filled-in application along with all required documents to the Admission Office.

For further information, please contact the Office:

44173494 – 44111911 - 70012906